






How to Stay Connected @ ITDS!



Staying in touch is very important and we have established a communications protocol to help you know how we will share information throughout the year. We hope this multitude of resources will provide you with everything you need to stay up to date with Inspired Teaching Demonstration School!

	<p><u>Urgent or Emergency Information:</u></p> <p>such as <i>weather delays</i> and <i>closings</i> will be sent via <u>text alert</u> and <u>email</u>, and will be posted on our <u>web page</u>.</p> <p>To sign up for text alerts, please visit: https://goo.gl/SGFPif</p>
	<p><u>Important Announcements:</u></p> <p><i>including time sensitive information</i> will be <u>emailed</u> to you from: Leadership@inspiredteachingschool.org.</p>
	<p><u>The Monthly Leadership Bulletin:</u></p> <p>will be <u>emailed</u> to you each month from the Leadership email address and will include <i>school news, updates</i> and <i>reminders</i>.</p>
	<p><u>Interact via Bloomz:</u></p> <p>Bloomz is our central resource for <u>classroom updates</u>, <u>general announcements</u>, the <u>school calendar</u> and <u>photos</u> of school happenings.</p>
	<p><u>Google Groups / Google Classroom:</u></p> <p><i>All school families are enrolled in email listserv groups</i>, in order to communicate with other classroom families. <i>Middle school families use Google Classroom</i> to stay up to date on student learning.</p>

How to Stay Connected @ ITDS!

Communication Resources

Communication tool	When and what for?
Bloomz	Updated regularly by each teacher. Shares news, a calendar, and photos to highlight student learning and classroom activities
Google Classroom	Daily, for students and families grades 5-8. Important information such as homework and class projects
Leadership Bulletin	Once a month via email. School updates and announcements, school highlights, and upcoming events
Leadership Email	Time sensitive information emailed directly to families from leadership@inspiredteachingschool.org
Teacher Email	Teachers and families should email each other directly about matters concerning individual children.
Class GoogleGroup Email	Group email to facilitate communication between families within a classroom. Teachers may share important information using these groups as well.
Lower School orange folders	Preschool-4th grade students have an orange family folder to support regular communication between the school and family.
Middle School Binders	Middle school students carry a binder and an agenda. Students are responsible for recording daily homework and announcements. Students place school fliers in their binders. Families should develop a routine for regularly checking student agendas and binders.
School Website	Provides basic information for families about the school, including the school calendar and important school related documents and applications, including lunch sign-up, Free/Reduced Lunch applications, before/after care information, and enrollment materials. www.InspiredTeachingSchool.org .
IFA Google Group	Supports communication among families. It is a closed group designed for families to share information with each other in a respectful and collaborative manner, and not for sharing individual student or family concerns about school matters. Inspired Teaching School Staff does not post information or comment on the Google group. Go to googlegroups.com and search for “inspired families” and click on “apply for membership.”
Text alert service	Emergencies or extremely time sensitive information (i.e. school closings); occasional use for special event reminders.
School social media (FB, Twitter)	Special events to share; school closings/delays FB: The Inspired Teaching Demonstration School / @InspiredSchool

Please make sure all of your contact information is up-to-date in our student files and database. This includes phone numbers and emails. Please notify Samia Brown (samia.brown@inspiredteachingschool.org) of changes.